

# Standing Order Instruction

**ST JOSEPH'S CHURCH,  
HIGHGATE, LONDON N19 5NE**  
Charity Number 1173084



To the Manager of ..... (Bank/Building Society)

Address .....

..... Post Code .....

**Please set up the following Standing Order and debit my/our account according**

## 1. Account details

Name of my account holder

Sort code..... Account Number.....

## 2. Payee details

Please pay the **HSBC UK**

Account No: **01406167**

Sort Code: **40-03-30**

For the credit of **St Joseph's Church, Highgate**

(Please print my full name as reference)

**Amount (in Figures)**

**Amount (in Words)** .....

.....

## 3. About the payment

Payments to be made (Please tick appropriate box)

Weekly

Monthly

Quarterly

Yearly

1st Payment (please allow 14 working days) to be made on ..... (Date)

Thereafter make payments on day ..... until further notice.

Signature ..... Date .....

**NOTE TO THE BANK :** This Standing Order is to **CANCEL** any existing Standing Order to the above bank account.  
Please print donor's full name and initial on the bank statement.